

**Campion College  
External Auditor  
Performance Evaluation  
For the Year Ending April 30, 2xxx**

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**QUALITY OF SERVICE MEASURES**

**A. Overall Quality**

1. Auditor demonstrates a clear understanding of Campion College's business and operating environment.
2. Auditor communicates clearly and effectively:
  - a) in person
  - b) through presentations
  - c) in writing
3. The reports and recommendations, which the auditor delivers, address the issues, are complete and easy to understand.
4. The work the auditor does is accurate and error-free.

| Rating 1 to 5* |
|----------------|
|                |
|                |
|                |
|                |
|                |

**Sub-total**

- \* 1 – Strongly Disagree**  
**2 – Disagree**  
**3 – Neutral**  
**4 – Agree**  
**5 – Strongly Agree**

## B. Overall Timeliness

1. Auditor is proactive in bringing issues and trends to the Board's attention before they become a problem.
2. Work is completed within an agreed to timeline.
3. Auditor communicates the status of the audit so there are no surprises with deadlines.

### Sub-total

| Rating 1 to 5* |
|----------------|
|                |
|                |
|                |
|                |

## C. Overall Service

1. Auditor is readily accessible to the Board and Management.
2. Auditor exhibits positive behaviors and is easy to work with.
3. Auditor provides continuity with service team.

### Sub-total

| Rating 1 to 5* |
|----------------|
|                |
|                |
|                |
|                |

**\* 1 – Strongly Disagree**

**2 – Disagree**

**3 – Neutral**

**4 – Agree**

**5 – Strongly Agree**

## D. Summary

1. Overall Quality
2. Overall Timelines
3. Overall Services

**Total**

| Ratings |
|---------|
|         |
|         |
|         |
|         |

**E. Comments:**

Campion College:

Auditor:

- 0 – 10 Consistently Does Not Meet Quality of Service Measures**
- 11 – 20 Meets Some Quality of Service Measures**
- 21 – 30 Meets Quality of Service Measures**
- 31 – 40 Consistently Exceeds Quality of Service Measures**
- 41 – 50 Outstanding**

Completed by: \_\_\_\_\_ Date: \_\_\_\_\_

Auditor LLP: \_\_\_\_\_ Date: \_\_\_\_\_