

## **NOMINATION FORM – Campion College Board of Regents**

Founded in 1917 to provide a holistic education in the Jesuit tradition, Campion College is federated with the University of Regina and is the only Jesuit undergraduate college in Canada (one of 120 Jesuit post-secondary institutions worldwide).

**Our vision:** An innovative, diverse, and inclusive community where scholarship and spirituality find a common home.

**Our mission:** Develop the whole person – intellectually, spiritually, and socially - for service within society, through an education in liberal arts and sciences in the Jesuit tradition.

Campion Board of Regents strives to be a "Governance" Board with clear distinction between the roles of the board and management. The Board actively fulfills governance responsibilities such as setting strategic direction, hiring the president, delegating authority, audit and control, performance accountability and reporting and disclosure. Management is delegated full authority for operational decisions, transactions and budget items. The Board and Committees focus on oversight, policy and results (Brown Governance, 2013).

Board members are expected to demonstrate full engagement in Board related activities. They maintain a deep commitment to the performance of Campion College and bring a spirit of energetic teamwork to all interactions with Campion College Management and Community. Campion Board of Regents currently meets at least five times a year with committee work responsibilities between Board meetings in addition to Board meeting preparation. The Nominating Committee will interview candidates to discuss suitability for the position of board member and to promote a clear understanding of expectations and the nature of commitment.

**NOTE:** Once you have completed the form, you will be required to either save the file to your desktop and email it along with supporting material as outlined below, or print and mail your application.

### **Required information on nominee:**

- Completed nomination form
- Curriculum vitae (include the following):
  - career (positions held, including academic, professional, business, volunteer, etc.)
  - community involvement activities
- Connection to Campion College, if any
- Completed Board diversity form (optional)

### **Notes on the nomination process**

- Any member of the public or the college or university community may submit a nomination.
- Nominations will either be recommended for approval or rejected.
- Nominations that have been approved will be invited to the Board based on Board needs and corresponding skill sets.
- All information submitted will be treated as confidential.

The following persons are not eligible for consideration for appointment to the Campion Board of Regents:

- Current or recent members of the faculty or staff of Campion College (unless appointed through policy 3.1);
- Current students;
- Family members of any current members of the Board of Regents;
- Current holders of elected office at any level (such as municipal, provincial, or federal).

### **Submission of nomination forms**

Once you have completed the form, save the pdf file with the nominee's name in the format: Firstname-Lastname-BoardApplication as the file name (eg. John-Smith-BoardApplication), and email along with the nominee's curriculum vitae (resume) to [Suzanne.Hunter@uregina.ca](mailto:Suzanne.Hunter@uregina.ca) or print the form and mail along with the nominee's curriculum vitae (resume) to:

Suzanne Hunter, Administrative Assistant to the Board of Regents  
Campion College, University of Regina  
3737 Wascana Parkway, Regina, SK S4S 0A2

**Inquiries:** [Suzanne.Hunter@uregina.ca](mailto:Suzanne.Hunter@uregina.ca) or 306-359-1224

**1. Nominee information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province/State: \_\_\_\_\_

Country: \_\_\_\_\_ Postal/Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Nominator Information**

Name of nominator: \_\_\_\_\_

Current position/title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province/State: \_\_\_\_\_

Country: \_\_\_\_\_ Postal/Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**2. Degree(s) held by the nominee, including awarding institution. Please specify if the degree was from Campion College.**

Degree 1: \_\_\_\_\_

Awarding Institution: \_\_\_\_\_

Year (if known): \_\_\_\_\_

Degree 2: \_\_\_\_\_

Awarding Institution: \_\_\_\_\_

Year (if known): \_\_\_\_\_

3. Please rate the nominee's skill level in each of the following areas. If the nominee possesses other skills which are not listed, please include a description and how they might be helpful to the Campion Board of Regents.

**Rating Scale**

1. Little or no relevant experience/ background
2. Basic knowledge/ experience
3. Above average experience/ background
4. Advanced knowledge/ experience

Skill Area	Rating
<b>Campion Mission/Ignatian Spirituality:</b> development of the whole person including service to others (see mission and vision statements)	
<b>Governance:</b> experience serving on board and good governance policies	
<b>Business Planning:</b> experience in business operations including planning	
<b>Leadership:</b> experience serving as board/committee chair or generally in positions of leadership	
<b>Strategic Planning:</b> experience with assessment, planning, development and evaluation of a strategic plan with focus on long-term goals and strategic outcomes	
<b>Human Resources:</b> understanding of such HR matters as executive recruitment, performance evaluation, conflict resolution, organization structure and management of not-for-profit corporations	
<b>Finance:</b> understanding of financial reporting, budgeting, forecasting, investing and issues associated with auditing requirements	
<b>Legal:</b> understanding of the legal system and its relativity to the organization	
<b>Marketing/Fundraising:</b> experience in communicating key messages to retain and attract new clients.	
<b>Enterprise Risk Management:</b> experience in the process of identification and management of risks	
<b>Government Relations:</b> experience in and knowledge of the public sector	
<b>Education:</b> knowledge of teaching learning process and experience in the education system preferably in the post-secondary sector and/or the Catholic School system	
<b>Technology/Communications:</b> knowledge and/or experience using educational and/or communications technology	
<b>Innovation/Creativity:</b> experience in creation and development of innovative ideas/products/services	
<b>Social Justice/Service:</b> experience with volunteerism; champion for social justice	
<b>Other (please specify):</b>	

#### 4. Diversity Form

Campion College seeks to have a Board of Regents that reflects the demographics of Saskatchewan. The following information will provide an opportunity to identify candidates that would add to the diversity of our Board of Regents. Completing each or any of the responses is **voluntary** and should be filled out and approved by nominee.

1. Gender: \_\_\_\_\_

2. Indigenous person Yes No

3. Person with disabilities Yes No

4. Visible minorities Yes No

5. Non-visible minorities Yes No

Yes, please specify: \_\_\_\_\_

**5. Please provide a statement in 200 words or less describing why the nominee would be a good candidate or why they want to serve on the Campion Board of Regents.**