

MINUTES OF THE MEETING OF THE
BOARD OF REGENTS OF THE CATHOLIC COLLEGE OF REGINA
(CAMPION COLLEGE)
AT 4:30 P.M., WEDNESDAY, SEPTEMBER 30, 2015

PRESENT: Catherine Couture, Sandi Ellert Day, Allison Fizzard, James Gustafson, Sami Helewa, S.J., Paul Malone, Philippe Mather, John Meehan, S.J., Denise Nelson, Huntley O'Connor

GUEST: Pierre O'Reilly, Director of Development

REGRETS: Carrie Bourassa, Joanne Kozlowski, Barry Wood

CHAIR: Sandi Ellert Day

1. 4:20 -4:40 p.m. – An In Camera session was held, for board members who are not employees of Campion College with the exception of S. Helewa, S.J., Chairman of the Corporation, to discuss the performance of the President.
2. 4:45 p.m. CALL TO ORDER/PRAYER – The meeting was called to order and opened with a prayer.

Catherine Couture, C.C.S.U. Student Society Liaison, was welcomed to the meeting.

3. MISSION – Consolation/Desolation Sharing. The President circulated a brochure on the Seven Steps to Discernment that was used at the Campion College Away Day on September 1.

4. APPROVAL OF AGENDA - Item 12, Accessibility Building Project, was moved before Finance and Audit.

Moved by P. Malone and seconded by S. Helewa approval of the agenda with the amendment. CARRIED

5. ADOPTION OF THE MINUTES FROM MAY 13, 2015

Moved by D. Nelson and seconded by P. Mather approval of the minutes. CARRIED

6. MATTERS ARISING FROM PREVIOUS MEETING MINUTES – None noted.

7. DEVELOPMENT REPORT – Pierre O'Reilly, Director of Development, reported that over the summer a student was hired to record the names of missing alumni into the Campion database. This involved reviewing yearbooks and graduation composites. 1,400 alumni names were entered. The database should have all Campion alumni names listed now; however, this does not necessarily include contact information. There are currently 7,000 alumni names in the database.

Donations can now be accepted by credit cards on-line. An events component has also been added to the Campion database. Individuals can register for an event and pay on-line and this integrates into the database. It stores information as to which events an individual attended which will be useful information in the future. Mobile payments are also accepted.

An alumni barbecue was held in July. Approximately 50 people attended. J. Meehan, J. Gustafson, S. Helewa, and P. O'Reilly attended. A follow-up survey was sent out and feedback was positive and included interest in the 100th Anniversary. Many who attended were from the High School but there were attendees from every decade. P. O'Reilly indicated that the College will look at continuing these connections with College alumni as well as High School alumni.

This year's annual appeal will be sent out in segments. The faculty and staff will be approached separately. There will be a special appeal to alumni with a possibility of inclusion in a "Hall of Honour" connected with the new stairwell. Other friends on the campaign list will be contacted for donations towards the accessibility project. The goal is to receive donations of \$100,000 over the next two years.

The College is pursuing available grants for the accessibility project, library renewal, and entrance.

The Saskatchewan Foundation of the Knights of Columbus suggested approaching local councils individually for donations as a way of increasing donations instead of only approaching the Foundation.

Major donor prospects are being approached. They are not necessarily alumni but have a connection with Campion.

8. REVIEW OF CAMPION ORGANIZATION SCORECARD – J. Gustafson was thanked for compiling the scorecard that was circulated at the meeting. The draft Strategic Plan includes metrics and a narrative. It is worthwhile to review the targets.

The President indicated that he and the Dean will be meeting with J. Kozlowski and her recruiting staff to discuss the recruitment strategy.

The President indicated that the Province has reduced the current operating grant by 0.5% and the College is preparing for modest funding next year. This has been communicated to the College as well.

9. STRATEGIC PLANNING COMMITTEE – S. Ellert Day apologized for not providing a written report. Members of the Board have received the draft of the Strategic Plan. The Plan is based on feedback from Faculty, Staff and Board. The Chair asked members of the Board to review the plan in detail and provide feedback by October 15 to members of the Committee. The goal is to have the Strategic Plan approved

before the end of the year.

The Strategic Plan is connected to the balanced scorecard. Every item has metrics which are a reflection of how the success of the desired outcomes will be measured. There will be a Board Strategic Planning Day on October 31, 2015. One of the key areas of discussion will be the metrics. The Board will review the Strategic Plan then also refine the measures for it. The Plan must be clear and specific including targets. It was also agreed that that along with measures, fundraising as an education item would be discussed.

The President indicated that there will be an all-college meeting on October 2, 2015 to discuss the Strategic Plan.

The second Board Strategic Planning Date is April 2, 2016 and members should reserve the date in their calendar.

10. EXECUTIVE COMMITTEE REPORT- A report was circulated with the agenda. Campion Convocation is on October 16 and D. Nelson will represent the Board as the Chair and Executive Director will be at a Government meeting in Saskatoon.

The Chair reported that H. O'Connor is considering taking the Governor Development & Certification Program 2015-16 and asked if anyone else is interested. The cost to the College for the course is \$1,000 which is significantly discounted from other years. P. Malone indicated that it is very worthwhile and D. Nelson indicated that it is important that Board members receive feedback and education from those attending the Certification Program.

Moved by D. Nelson and seconded by P. Malone that the Board recommend to the Corporation of Owners that Sandi Ellert Day be appointed for a second three-year term. CARRIED

11. ACCESSIBILITY BUILDING PROJECT – J. Gustafson, Executive Director, gave a PowerPoint presentation updating members of the Board on changes, including a tunnel connecting Campion to the new residence, which has caused a delay to the project. Additional costs of \$200,000 have been incurred; however, this tunnel will be a benefit and costs are reasonable due to the coordination of efforts between the University and Campion. James Gustafson and Ken Yanko, Director of Facilities and Operations, have established a very good relationship with the University on this project and with PCL Construction. The project is about eight weeks behind schedule at this point; however, it appears that relocating staff to the main floor might be reduced to a month over the summer of 2016.

12. FINANCE AND AUDIT COMMITTEE REPORT/AUDITED FINANCIAL STATEMENTS – A report was circulated with the agenda. H. O'Connor went over the highlights of the report.

Moved by H. O'Connor and seconded by J. Meehan that the Committee recommends to the Campion College Board of Regents that the Accessibility Project budget be increased to \$3.995 million with the changes as outlined (on page 5) and financed by the two capital retention funds. CARRIED

Moved by H. O'Connor and seconded by P. Malone that the Finance and Audit Committee recommends that the Campion College Board of Regents accept the audited financial statements for 2014-2015 fiscal year.

CARRIED

Moved by H. O'Connor and seconded by D. Nelson that the Campion College Board of Regents appoint Virtus Group LLPL as the auditors for the 2015-2016 year. CARRIED

13. SURVEY RESULTS FOR BOARD AND CHAIR IN 2014-2015 – J. Kozlowski provided survey results that were circulated with the agenda. J. Gustafson read the report on the Board and Chair evaluations from J. Kozlowski and the report will be placed in the Board file.

P. Malone indicated that at the Strategic Planning session, members of the Board could discuss the role of the Board and how it relates to Management. The Government is establishing a certain direction with respect to policies.

Moved by D. Nelson and seconded by S. Helewa that as a follow-up to the Chair evaluation, that in the upcoming year the Board strengthen the relationship with the faculty through dialogue with faculty. For example, the Chair meeting with the faculty forum. CARRIED

Moved by D. Nelson and seconded by C. Couture that as a follow-up to the Board evaluation, that the Board articulate the roles and responsibilities clearly to members in relationship to the Board's focus this year of Strategic Plan, board recruitment, and policies. CARRIED

14. NOMINATING COMMITTEE – The Chair reported that Carrie Bourassa has asked to continue as a member of the nominating committee; however, she would like another member of the Board to act as Chair. There are three vacancies to fill. The Executive Committee has been assisting with nomination work.

Moved by P. Malone and seconded by H. O'Connor that Philippe Mather be Chair of the Nominating Committee. CARRIED

The President brought forward a possible candidate. The information is confidential. The next step is to interview the candidate. This should be done by several board members. If the candidate is suitable, his name will be brought forward for approval by the Board and then the Corporation. It was suggested that a motion be made by email.

There was some discussion about directing potential candidates to the web site. P. Mather will consult with C. Bourassa about the skills matrix and share it with members of the Board. Once it is determined that a candidate has the skill sets needed on the Board at this time and is available to fill a vacant position, then the candidate would be directed to the web site to apply.

The President suggested the possibility of Jesuits from other institutions as Board members. It was also suggested that Board members could participate via teleconference if they were from a non-Regina location. D. Nelson indicated that J. Kozlowski has submitted the names of several possible young alumni candidates. If anyone feels an individual is a good candidate, please let P. Mather know. Targets should be set as to when positions are to be filled. The Chair asked each member of the Board to provide a name of a candidate and a little background information to P. Mather by the end of November. The Board can discuss the potential candidates before asking them to fill out the nomination form on the web site. J. Gustafson will follow-up with J. Kozlowski to clarify that the form is working properly on the web site.

15. AD HOC POLICY REVIEW – P. Malone circulated a report at the meeting. Approximately 80 policies that need to be considered have been divided between Management and Board and work will begin this fall. He will be contacting members of the Board who offered to help.

16. REPORTS FROM OFFICERS AND REPRESENTATIVES

16.1 PRESIDENT'S REPORT – A report was circulated with the agenda.

The President reported that Peter Bisson, SJ, the provincial superior of the Jesuits in English Canada, has approved an Indigenous Immersion Experience for Jesuits in formation to begin in Regina in May 2016. The immersion experience will comprise of an introductory course in Indigenous studies at First Nations University, contact with elders, service learning at Mother Teresa Middle School and FOTO (Friends on the Outside) and ceremonies and events in the inner city and on nearby reserves. The initiative will promote a priority of the Canadian Jesuits and responds directly to Recommendation 60 of the Truth and Reconciliation Commission report. Sarah Hanna, Engaged Learning Coordinator, will do Ignatian reflection on their experience. Regina would be the site for the first immersion experience and the President is hoping that three or four young Jesuits will come. This reflects priorities of the Strategic Plan as well.

16.2 DEAN'S REPORT – A report was circulated with the agenda. The Dean reported that enrollment numbers are slightly different than the balanced scorecard as numbers change throughout September. The scorecard numbers are from today. December statistics will be more accurate.

16.3 CORPORATION OF OWNERS –A report was circulated with the agenda. S. Helewa reported that instead of having the December Open House this year, the

Jesuit Fathers will invite various groups over at different times. In December, members of the Board and spouses/partners will be invited.

16.4 FACULTY REPORT – A report was circulated with the agenda.

16.5 STAFF REPORT – No report.

16.6 C.C.S.U. REPRESENTATIVE – C. Couture reported on upcoming C.C.S.U. events for October: There will be a Games Night; C.C.S.U. campus cleanup for sustainability; bake sale; trade table; and participation in recycle week at the end of October.

Moved by P. Malone and seconded by H. O'Connor that the Board receive the circulated reports with the additional items. CARRIED

17. NEXT BOARD MEETING – The next meeting will be held on Wednesday, December 2, 2015.

18. ADJOURNMENT – 7:15 P.M.

MEEHAN

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