

MINUTES OF A MEETING OF THE
BOARD OF REGENTS OF THE CATHOLIC COLLEGE OF REGINA
(CAMPION COLLEGE)
AT 4:30 P.M., WEDNESDAY, NOVEMBER 29, 2017

PRESENT: Heather Antonini, Jeffrey Burwell, S.J., Rob Currie, Sean Daley (C.C.S.U.), Sandi Ellert Day, Allison Fizzard, James Gustafson, Sami Helewa, S.J., Paul Malone, John Meehan, S.J., John O'Brien, S.J., Huntley O'Connor, Robert Petry, Lisa Polk, Barry Wood

GUEST: Pierre O'Reilly, Director of Development

REGRETS: Linda Dewhirst

CHAIR: Sandi Ellert Day

1. CALL TO ORDER/PRAYER – The meeting was called to order and opened with a prayer.

2. MISSION – Consolation/Desolation Sharing.

3. APPROVAL OF AGENDA – Item 6 will be moved to 3.5.

Moved by P. Malone and seconded by B. Wood the approval of the agenda with the amendment. CARRIED

There were no items for an In Camera Meeting.

3.5. FUNDRAISING STATUS – Goals and Current State – P. O'Reilly presented an update from the last three years on annual gifts, number of donors, alumni donations, major gifts, and the areas of giving. The Alumni Hall of Honour is still the focus for this final third year, as is the Accessibility project. Scholarships and Chaplaincy continue to be a focus as well; donors want to give in those areas. The Chair would like to see a breakdown of the fundraising opportunities and goals for each area, a concept regarding the priorities, including for an Academic Chair. The mandate for the Director of Development is the Alumni Hall of Honour and Accessibility project for the annual campaign along with major gifts. If anyone wants any further information, feel free to contact P. O'Reilly. He will provide some talking points regarding this year's annual campaign.

The Executive Director reported that there is a master plan for capital repairs and with the elevator renovation completed the plan is being updated by himself, the Director of Facilities and Operations, and P3A and will be forwarded to the Finance and Audit Committee.

4. ADOPTION OF THE MINUTES FROM OCTOBER 11, 2017

Moved by S. Helewa and seconded by S. Daley approval of the minutes.

CARRIED

5. MATTERS ARISING FROM PREVIOUS MEETING MINUTES - The President submitted a report regarding First Nations and Métis initiatives Campion has achieved this past year. J. Meehan reported that it is the report that he submits to Advanced Education.

6. CAMPION ORGANIZATION SCORECARD – The Scorecard was inadvertently left off the agenda circulation; therefore, it was circulated at the meeting. J. Meehan indicated that a review of the Scorecard could be done as there might be some metrics to add, delete, or amend. Information regarding the 100th anniversary is not contained in this Scorecard. J. Meehan thanked Allison Fizzard, Dean, for her work on an International contract that Campion is close to signing. The President thanked the Executive Director, Dean, and Registrar for a proposal to enhance recruitment. J. Meehan reported that there are two short-listed candidates for each of the positions of Director of Communications and Marketing and Campus Minister. The positions should be filled for January.

B. Wood suggested that for the Balanced Scorecard there should be only three or four measurements per goal. This would be more meaningful for the achievement of the goal. The Chair indicated that there are areas listed where there are no measurements so this should be reviewed.

7. EXECUTIVE COMMITTEE REPORT – A report was circulated with the agenda. The Chair indicated that a copy of a letter from the Advanced Education dated October 5 was circulated with the agenda. A response has been sent regarding the Current State Inventory report. J. Gustafson reported that approximately 85% of categories have been dealt with and the Finance and Audit Committee is reviewing some as well.

The Chair reported that she has been invited to a meeting in Guelph for Chairs of Boards of colleges, parish councils, etc. and the members of the Board were in agreement that she should attend if possible. J. Gustafson indicated that with the amalgamation of the Jesuits from the Provinces of English and French Canada it would be beneficial to attend the meeting. The Chair said she would attend if she was able to and would report back.

8. FINANCE AND AUDIT COMMITTEE REPORT – A report was circulated with the agenda and B. Wood went over some highlights. If members of the Board see anything missing from the risk registry, please let him know. B. Wood noted that fundraising falls under the Board and not under the Finance and Audit Committee.

It was noted that diversity could be addressed the next time the skill assessment is reviewed. H. O'Connor indicated it can be addressed by the Governance Committee.

B. Wood indicated that the Finance and Audit Committee is reviewing how to best prepare for the budget. J. Gustafson reported that the Government's fiscal year-end is March 31 and Campion's is April 30. If cuts are announced, they take effect immediately.

9. GOVERNANCE COMMITTEE – H. O'Connor reported that there will be a meeting in mid-January. He has a list of proposed Board members that he will be sharing with the Board to determine agreement with the list of potential candidates.

Moved by H. O'Connor and seconded by R. Currie that Lisa Polk be nominated as a member of the Governance Committee. CARRIED

J. Meehan was asked to invite a potential candidate to apply for a position on the Board.

S. Helewa, S.J. and J. Meehan, S.J. excused themselves from the discussion of Item 11. L. Polk and J. Gustafson were also absent as they had to leave the meeting early.

10. PRESIDENT SELECTION COMMITTEE – P. Malone reported that the Committee met three times and reported on the process and policy. Friday, January 12, 2017 in the afternoon is being recommended for a presentation to the Faculty and Staff.

P. Malone reported that members of the Search Committee are tasked with canvassing their respective groups regarding qualities that the Committee is seeking in a new President. P. Malone and H. O'Connor will do this as Board member representatives and asked if members of the Board wished to do this at tonight's meeting. Discussion followed. The other members on the Search Committee, J. O'Brien, S.J. (Corporation), Sean Daley (student), David Meban (faculty), and Sarah Hanna (staff) can do the same with their constituencies. P. Malone indicated that members of the Board can also speak with him or H. O'Connor regarding any specific input.

It was noted that in the Faculty Representative's report some faculty expressed concern if only a single candidate would be under consideration. The members of the Board noted that this has been the case in previous Presidential searches. P. Malone indicated that the Search Committee is approaching the Search with due diligence. P. Malone reported that the Committee will do its work through January and contemplate a report for the next Board meeting.

The members of the Board were in agreement that the status of the Search should proceed as it is to seek a Jesuit President from within Canada.

11. STRATEGIC PLAN – Approach for 2018-2021. The Chair indicated that the next Strategic Plan could be 1) rebuilt from the ground up and restructured or 2) use the current plan and refine and extend it one year with renewed focus. This would include determining if the five focus areas are what should be maintained. The members of the Board were in agreement that the existing Strategic Plan will stay in place for 2018/19 until the new President is in place.

The members of the Board were in agreement that the Secretary to the Board will circulate doodle polls to determine four, three-hour evening times, to focus on the areas of the Strategic Plan.

12. REPORTS FROM OFFICERS AND REPRESENTATIVES – updates/highlights from distributed reports.

12.1 PRESIDENT’S REPORT – A report was circulated with the agenda.

12.2 DEAN’S REPORT – A report was circulated with the agenda.

12.3 CORPORATION OF OWNERS – No report.

12.4 FACULTY REPORT – A report was circulated with the agenda.

12.5 STAFF REPORT – A report was circulated with the agenda.

12.6 C.C.S.U. REPRESENTATIVE – No report.

Moved by J. Meehan and seconded by B. Wood that the Board receive the circulated reports. CARRIED

13. OPEN FORUM – It was recommended that a review, revising, condensing of the Balanced Scorecard should be discussed at future meetings.

14. NEXT BOARD MEETING – Wednesday, January 31, 2018.

15. NEXT SPECIAL BOARD MEETING – To be determined.

16. ADJOURNMENT – 7:12 p.m.

DALEY